



Personnel

10770 West Oakland Park Blvd. · Sunrise, FL 33351 · P: 954.838.4522

SEASONAL RECREATION SPECIALIST

DATE:	November 26, 2012 – Open until filled.
SALARY:	\$9.75 per hour
NATURE OF WORK:	Assists in the running of the overall “campsite program” operations for the Summer Recreation Program, including general cleanup assignments and with the sports program scorekeeping duties.
HOURS:	40 hours (varied) May 6, 2013 – August 23, 2013
WORKSITE LOCATION:	Leisure Services Department 10610 West Oakland Park Blvd., Sunrise
EDUCATION:	Graduation from an accredited high school or G.E.D. equivalency diploma.
EXPERIENCE:	<ul style="list-style-type: none">- One (1) year or five (5) seasons of full-time paid experience leading basic recreational or arts and crafts programs or child care.- Work experience can be substituted with 2 years (48 credit hours) from an accredited college or university with a declared major in recreation or a closely related field.- Certified teachers will meet the minimum requirements.- Community theatre experience preferred.- Basic swimming skills preferred.
SPECIAL REQUIREMENT:	<p>Possession of a valid driver's license and a good driving record.</p> <ul style="list-style-type: none">- CPR/AED and First Aid Certification.
HOW TO APPLY:	Please submit a completed City of Sunrise Employment Application and proof of education to the Personnel Department.

It shall be the policy of the City of Sunrise to hire well-qualified persons to perform the many tasks necessary in providing the services the City is called upon to render. An integral part of this policy is to provide equal employment opportunity for all persons for employment and to recruit and administer hiring, working conditions, benefits and privileges of employment, compensation, training, appointments for advancement, including upgrading and promotions, transfers, and terminations of employment including layoffs and recalls for all employees without discrimination because of race, color, religion, national origin, sex, marital status, sexual orientation, genetic information, age or physical or mental disabilities who are qualified for the jobs they are seeking. As provided in the Florida Statutes, preference in initial appointment will be given to applicants who are eligible for Veterans' Preference. Eligible applicants must complete the Veterans' Preference section of the application at the time it's submitted, and include a copy of their DD214 (separation papers) indicating character of service. Applicants must also include any additional required documents to support their level of preference eligibility such as their VA Letter of Disability, if applicable.

EQUAL OPPORTUNITY EMPLOYER - M/F/D/V